

## MINUTES – Local SEND Partnership Board

**Date:** Thursday 3<sup>rd</sup> October 2024  
**Time:** 14.00pm – 15.20pm  
**Venue:** Microsoft Teams Meeting

Discussion Items	Lead
<p>1. <b>Welcome, Introductions and Apologies</b></p> <p><b>Meeting Chaired by Andrea Ibbeson</b></p> <p><b>Attendees:</b></p> <p>Andrea Ibbeson (AI), Martyn Owen (MO), Natalie Tyrrell (NT), Georgina Todd (GT), Alison Tomes (AT), Kim Holdridge (KH), Karl Bower (KB), Angela Harrington (AH), Sarah Timmins (ST), Sarah Hall (SH), Georgie Holladay (GH), Denise Holliday (DH), Debbie Osborne (DO), Clair Dawson (CD), Laura Churm (LC), Emma Kirk (EK), Jane Cresswell (JC), Alexis Johnson (AJ), Paul Scotting (PS), Emma Price (EP)</p> <p><b>Apologies:</b></p> <p>Leanne Hornsby (LH)</p> <p><b>Non-Attendees:</b></p> <p>Annika Leyland-Bolton            Joel Hardwick            Kate Jones            Bushra Ismaiel</p>	<p><b>AI</b></p>
<p>2. <b>Requests for any other business</b></p> <p>AI requests an update on performance matrix and assurance framework. NT shares this was discussed at the last engine room and believes the document is finished but needs to be pulled together and issued back to Board for approval.</p> <p><b>ACTION document to be finalised and shared with the group virtually, for approval by 11<sup>th</sup> October.</b></p> <p>AI asks to discuss SEND Conference and shares the idea of looking into a true partnership conference in the future.            MO shares overview of the work being done with schools, local graduated support and how we offer frontline support to help negotiate a more consistent approach in schools. The SEND Conference on 4<sup>th</sup> October will explore how we are going to achieve this, looking at funding model, supporting SENDCO and effective deployment of resources. Building a partnership and multi-agency approach can be done going forward.            AI mentions a SEND Sports Day for Summer 2025 and AJ suggests Active Fusion as somewhere to look at to lead with this.</p>	<p><b>AI</b></p> <p><b>NT</b></p>



	<p>EP shares experience of a recent Co-production meeting with parents round regarding GDA and Neurodiversity Pathway and how we can improve this for CYP, to hear their frustrations being in system, and get their steer on making improvements. EP describes the meeting as a very raw and dignified discussion and the feedback received was invaluable. They received 57 stories and parents could really talk about how the current system feels and what we can do in next 12-18 months to help.</p> <p>ST shared it was a good opportunity to be listened to, the views and feedback parents gave was a snapshot of daily life and something the majority of parents experience.</p> <p>MO shares that there are ongoing activities for the future, big issues from parents and some other things need moving forward with coproduction.</p> <p><i>SEND Shadow Board</i></p> <p>Recently some changes have been made to give the group a new lease of life, work has been done regarding schools and Futures Fair, Post 18 options, lack of visibility. This needs to be picked up through the Engine Room and Implementation Plan. The next meeting is planned to be a fun event to embed the new chair and do work on the future vision as a group.</p> <p>AJ suggests linking with Aspire to Be as they are engaging with over 100 adults to get them into employment. DWP involved.</p> <p>AJ offers for people to come to CD future events as an adult and talk about their experience getting into work. Contact Tina Rafferty.</p> <p><b>ACTION set up meeting for MO and CD to discuss</b></p>	<p>GT</p>
<p>6.</p>	<p>Progress Update on SEND Implementation</p> <p>NT provided an overview of the progress against the SEND Implementation Plan. It was noted that there were 92 activities complete, 30 in progress and 6 not started.</p> <p>The discussion focused on the deliverables that was overdue.</p> <ul style="list-style-type: none"> <li>○ Data and oversight of EHCPs is around timeliness which is being monitored now the hub is live. Waiting for this data to come through.</li> <li>○ Recruitment and Retention of Tas - 80% completed, overdue as the resource assigned to deliver had to be diverted to support the funding model.</li> <li>○ Element 3 Funding Model - consultations with school have been done and the first funding pyramid panel is on 12th November.</li> <li>○ Sufficiency Assessment - 90% complete, waiting on Early Years data to put into report and finalise.</li> <li>○ SEMH Hubs - all open, finalising internal work at Castle Hill to close down this piece of work but Castle Hills are working with a cohort.</li> <li>○ Improved Preparation for Adulthood – Improved Planning linked to EHCP is being progressed and monitored by EHCP Workstream. A clear transition pathway is in final review and will be circulated once complete.</li> <li>○ Inclusion Charter – awaiting an update as to where this is.</li> </ul>	

	<p>NT shares there is nothing that needs to be escalated to Education and Skills Board. The deliverables discussed are detailed at Engine Room, picked up in workstream meetings and most are very close to being completed.</p> <p>NT shares discussion to change the tolerance from 2 to 4 weeks overdue to account for where capacity and other priorities had to take precedence. AI and board members in agreement.</p> <p>AJ shares that majority of the areas to improve on are regional/national issues. Queries what feedback DBV are giving on these issues.</p> <p>MO discusses the recent ISOS report and national SEND issues. Having been through the DBV process we have and continue to speak to many people about how we can be ahead of the game and how we can influence national policy. We will be hosting an ISOS event to get regional voices in November which we are finalising a date on. We are close to the national agenda working with DfE and OFSTED. Our experience will be important especially with funding as we are taking a leap with how we do this. We are making sure to attach funds to areas of need as they arrive without an EHCP and investing the money at the earliest point.</p> <p>AJ shares that this highlights the need for South Yorkshire and local area improvement plan to be developed which some people are working on outside the Board. AJ met with Stephen Timms to discuss deaf education nationally and early years and there is a feeling that early intervention should be a long term strategy.</p>	
7.	<p><b>Engine Room Update</b></p> <p>SEND Engine Room was held on 10<sup>th</sup> September, the highlights of the Implementation Plan had been shared by NT, there were no significant risks to escalate.</p> <p>Something not yet discussed today is the continuation of quality assurance and monitoring, Graeme Routledge is the new chair of our multiagency audit group. The last audit was in July, with 16 cases have been reviewed and the scoring has been changed to move away from a 'one word outcome'. Some elements identified in previous audits were ensuring to hear the CYP voice, this still presents as a challenge but is improving. The next audit is set for October 2024.</p> <p>Within EHCP Workstream, we wanted to discuss what outputs we want from our new hub system. It is taking some getting used to the electronic system. As a group we want to get timeliness in terms of the assessment, an understanding of the source of referrals coming in, and how many referrals are accepted to proceed to assessment, how many plans are issued. 4 risks were identified but none need to be escalated here.</p> <p>Good news story from CD, there are five graduates at the supported internship at Amazon have been offered permanent employment and they have doubled the numbers of supported internships they will be doing on their program this year. There are also three internships being offered from our family hubs across Doncaster such as admin, handyman.</p> <p>MO shares that by way of checking and corroborating work the LGA are going to do an eight-day analysis of the quality of our plans in November to give us a strong understanding of how strong our quality assurance and plans are.</p> <p><b>ACTION: add SEND LGA work to next board meeting agenda.</b></p> <p>AJ raises concern over unregulated provision, questions from a risk perspective if this will be assessed.</p>	GT

	<p>AH advises there are very few in SEND who would attend unregulated as most are day pupils in regulated provision. AH doesn't believe any are unregulated other than anyone in social care as an interim, which is heavily monitored. JC feels that more detail and clarity is needed to properly answer AJ as schools, PRUs, alternative provision etc are all different.</p> <p>Agreement to feedback through Engine Room, the risk in relation to non-regulated. Commissioning could support with position on usage. This could be fed back following the next Engine Room group.</p> <p><b>ACTION: To add unregulated provision to next SEND Engine Room Agenda – to discuss what the risk of using unregulated provision is and how it's escalated to the Board.</b></p>	GT
8.	<p><b>Education, Health and Care Plans</b></p> <p>JC shares that the Board requested numbers of children being brought into Doncaster. 55 CYP have moved into the borough since March 11 moved back out of area very shortly, 18 had specialist provision in their EHCP.</p> <p>Children with mainstream school on their EHCP are easier to place. With 15 days consultation, with no complexities the child can be within school quickly. If school need additional support the case goes to the SEND Quality Assurance panel which has a quick turnaround. Big Picture Learning has been used to transition children into mainstream. Where cases are complex, schools need additional support or can't meet need, SEND officers do more case work and encourage families to look at all mainstream schools in the area. This is dependent on area as not all areas have great capacity.</p>	
9.	<p><b>Escalations for the Education &amp; Skills Portfolio Board</b></p> <p>No escalations for the Education &amp; Skills Portfolio Board were raised.</p>	
10.	<p><b>Any Other Business</b></p> <p>KB queries the process of E&amp;S Portfolio Board and where we get the feedback if anything were to be escalated.</p> <p><b>ACTION MO to raise this question when he attends the next E&amp;S Board.</b></p>	MO
11.	<p><b>Leadership Charter</b></p> <p>This item was not discussed.</p>	
12.	<p><b>Date and time of next meeting</b></p> <ul style="list-style-type: none"> <li>➤ Thursday 21<sup>st</sup> November, 13.00 – 14.20, Microsoft Teams</li> </ul>	